Kincardineshire Development Partnership
Board of Trustees Meeting – Thursday 27th February 2020 at 7.00 pm
Portlethen Men's Shed, Cookston Road, Portlethen, AB12 4PT

Minutes

Present:
Ron Sharp – Portlethen Town Association (Chair)
Bridget Scott – Bettridge Centre
Isabella Williamson – Arbuthnott Community Council
Walter McMillan – Portlethen Men's Shed
Mairi Eddie – Benholm & Johnshaven Community Council
Bob McKinney – North Kincardine Rural Community Council
Andrew Newton – Stonehaven Tolbooth Association
Alasdair Shiach – Mearns Community Council
Ian Hunter – Stonehaven and District Community Council
Sandra Davison – Mearns Area Partnership
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council

In Attendance:
Jacky Niven – KDP Development Worker

Apologies:
Marion McNeil – Crathes, Drumoak & Durris Community Council

1. Welcome
The Chair, Ron Sharp, welcomed all those present and thanked them for attending.
AOCB
- membership application from Portlethen Community Council
- Staff appraisals
- NESFLAG

2. Approval of Previous Minutes
Ian H queried the decision not to progress with the self-build presentation. Explanation, as per previous meeting, was given and it was agreed that a clear proposal would be required to achieve board approval.
An amendment to the January minutes, under the Self Build Presentation of 'Matters Arising' was noted.
The minutes of the formal meeting of 30th January 2020 were approved as an accurate record of the meeting. They were proposed by Bridget Scott, and seconded by Alasdair Shiach.

3. Matters Arising.
There were no matters arising.

4. Monthly Reports

Finance

Andrew is not happy with some of the ledger entries in the windfarm accounts going back to April/May 2019. Isabella to revisit the spreadsheet and revert to Andrew. A £5700 deficit indicates a cashflow problem which will affect KDP in next year or so.

New Members

There were no member applications received this month.

5. Sub-group / Committee Reports

Governance

Windfarm Subgroup asked for clarification on the Mearns Area Partnership position. Sandra to ask questions and feedback.

Windfarm Subgroup

Recent subgroup meeting:

- St Johns Hill opening beginning of March – delayed because money was not in bank
- Meikle Carewe – opens in July
- Auquhirie – opens in April.

Kirsty is confident that she can administer two windfarms at the same time.

- Midhill will be expanding. New windfarm at Fetteresso. KDP is in contact with them. There is to be another meeting in May.
- Vattenfall – not as relevant to this area

Funding

Sub group meeting went ahead with Bridget, Mairi & Bob present. Isabella was unable to attend.

Brainstorming session was fruitful. Next step would be to discuss with staff.

6. KDP Development Officer Report

The Development Officers' Activities Highlights were circulated in advance of the meeting.

KDP Open Day – members of Board to provide suggestions of topics for seminars, etc

7. Sheriff Court Building

Extension of lease has been agreed. Ron to meet with DM Hall to discuss staff concerns.

9. AOCB

Board Membership Application

Nomination received from Portlethen Community Council for presence on KDP Board. This will be processed following standard practise.

Staff Appraisals

Jacky's appraisal is overdue. Marion as staff liaison & Mairi will arrange appraisal and salary review. A proposal will be made at the next meeting.

Appraisal and salary review also needed for Kirsty and Margo.
All three will be done by Marion & Mairi.

NESFLAG
Andrew N advised that 2 more projects have been awarded in South Aberdeenshire.
Still £140,000 in South Aberdeenshire budget. 3rd April & 7th August are the final
deadlines.
Any eligible projects are encouraged to apply.

10. Date of Next Meeting
The next Board meeting is due to be held on Thursday 26th March at The Bettridge
Centre, Newtonhill.

The meeting closed at 8.45pm.

Minutes taken by Bridget Scott

I, _____RONALD SHARP_____ hereby confirm these
minutes reflect a true and accurate record of the meeting.

Signed: _____R Sharp_____ Date: 16/2/2021